

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of October 4, 2017

Page 1 of 4

Call to Order:

The meeting was called to order at 7:02 p.m. by Chair Betsy McKinney. The following board members were in attendance: Pauline Caron, Robert Collins, Melissa Coffey, John Curran, and Cynthia Peterson. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; and Sally Nelson, Assistant Director and Head of Circulation Services.

Public Comment:

Ms. Lael Cruickshank, Mr. Rob Cruickshank, and Mr. Rick Darveau, representing the Londonderry Bahai Community, presented a gift collection of materials about their faith to the library. They are commemorating the 200th anniversary of the birth of the founder of the Bahai faith, and want to share information about their beliefs with the community. A **motion** was made by John Curran to accept the gifts. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

Secretary's Report:

The Secretary's Report for September 6, 2017 was distributed prior to the meeting. No changes were made. A **motion** was made by Pauline Caron to accept the minutes as written. The **motion was seconded** by John Curran. All in attendance accepted the motion, **motion carried**.

Friend's Report:

The Friends did not have a meeting in September. Their bulb sale fund raiser just ended, and was the most successful sale ever. They will be getting ready for their holiday sale. The next Friends meeting is October 16, 2017, at 1:00 p.m.

Director's Report:

Gifts Donated to the Leach Library –

- The Friends of the Londonderry Leach Library donated \$250.00 to sponsor the November adult program “Abigail Whitney and Family: Eyewitness to the Events of April 19, 1775”.
- Ms. Lisa Griffin donated a copy of her book “Hey goose! What’s your excuse?”.
- Ms. Sarah Jane Nelson donated a copy of her CD “On the Trail of Max Hunter: To the Ozarks and back again”.
- Ms. Lael Cruickshank donated the following books and DVD:
 - “Selected Writings of Bahá’u’lláh”
 - “The Vision of Race Unity: America’s Most Challenging Issue”

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of October 4, 2017

Page 2 of 4

- “Bahá’u’lláh and the New Era”
- “God Speaks Again: An Introduction to the Bahá’í Faith”
- “The Story of Bahá’u’lláh: Promised One of All Religions”
- “Bahá’í Basics”
- “The Bahá’ís” (DVD)

- Mr. Richard Matchie donated a copy of the book “America the Ingenious: How a Nation of Dreamers, Immigrants, and Tinkerers Changed the World” by Kevin Baker.

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by John Curran. Five in attendance accepted the motion, Cynthia Peterson abstained, **motion carried.**

Programs –

- On Thursday, September 14, 2017, at 7:00 p.m., the library had Sarah Jane Nelson and Cathy Mason performing “To the Ozarks and Back: Ballads and Fiddle Tunes”. 33 participants attended the program.
- On Thursday, October 19, 2017, at 7:00 p.m., the library will offer “Spooky Creepy New England” featuring Karen Mossey and Mike Sullivan. Join us for a slideshow presentation featuring the haunted locations Ms. Mossey and Mr. Sullivan have investigated around New England. They will share some of their equipment as well as their personal experiences, photos, and EVP recordings.
- On Thursday, November 9, 2017, at 7:00 p.m., the library will host Ms. Gail Hamel for an evening presentation of “Abigail Whitney and Family: Eyewitness to the Events of April 19, 1775”. As residents of Concord, Massachusetts in April 1775, Abigail Whitney and her family witnessed the events that began the Revolutionary War. In this living history performance, she will discuss what happened on that infamous day to the Whitney family, the roles of the men and women, the militia, and the political climate. The Friends of the Londonderry Leach Library is sponsoring this program.

Announcements -

- On August 14, 2017, the Town’s auditing firm, Melanson Heath & Company, sent an auditor to come and audit the library’s financials records for FY16-17. To date, we have not received the report from the auditing firm.
- On September 7, 2017, the emergency light and bell battery in the elevator were replaced.

Mr. Robert Collins informed the Board that he received a phone call from a prospective children’s library performer voicing her concern that she was asked to provide paperwork in order to be accepted as a performer. Barbara Ostertag-Holtkamp explained to the Board that the library has to be protected against possible liability claims, and that paperwork is required from all performers.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES Minutes of October 4, 2017

Page 3 of 4

Assistant Director and Head of Circulation Services Report:

- This year, in the children's summer reading program, over 1,330 children participated and read 43,470 books from June 1 to September 9, 2017. The young adult summer reading program attracted over 515 participants who read over 4,480 from June 1 to September 9, 2017. The winner of the 2017 Janice Anagnos Memorial Certificate and prize is Lauren Mok. Barbara Ostertag-Holtkamp informed the Board that the Derry News printed an old photograph of a previous winner. Sally Nelson called the winner's mother to let her know. The Derry News was called and emailed and they apologized for the error. They stated that they would rectify the problem.
- The Children's Room will be hosting *The Brenner Family Magic Show* on Monday, October 16 from 4:00 – 5:00 p.m. During this fun and interactive program, live animal friends will appear and disappear. This program is open to all ages, and space is limited to 90 people. Advance registration is required and begins on Tuesday, October 10 at 9:00 a.m. To register call 603-432-1127 or come by the Children's Room.
- The Children's Room will be hosting its annual Halloween celebrations, *Halloween Happenings*, on Monday, October 23 and Tuesday, October 24 from 4:30-5:30 p.m. Those who wish to may participate in a costume parade beginning at 4:15 p.m. on each day. These programs are open to all ages and space is limited to 90 people each session. Advance registration is required and begins on Monday, October 16 at 9:00 a.m. To register call 603-432-1127 or come by the Children's Room.
- Fall Session 2 programs of Craft Time, Shake, Move & Read and Toddler Time will run from October 25 through November 16. Advance registration is required and begins on Monday, October 16 at 9:00 a.m. To register call 603-432-1127 or come by the Children's Room.
- Young Adults are invited to the library on Thursday, October 12 from 3:30-4:30 p.m. for a fun hour of Book Bingo. All participants in grades 6 through 12 will win and have a chance to choose books from our special selection tables. In addition at this special event, snacks and drinks will be served and there will be a raffle for fun door prizes. No registration is necessary.
- Our adult room display this month is on thrillers. Stop by the display to browse the materials, and for a list of books, CD books, and DVDs.
- It has been a busy month in Technical Services. We cataloged 614 materials.

Old Business:

- FY18-19 Proposed Budget
Barbara Ostertag-Holtkamp distributed the FY18-19 Proposed Budget and informed the Board that the library is scheduled to give its budget presentation at 10:00 a.m. on Saturday, November 4. The budget was adjusted after estimates for the insurances were received from the Finance Department. No further changes were made by the Board.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of October 4, 2017

Page 4 of 4

New Business:

- Vacation
Barbara Ostertag-Holtkamp informed the Board that she hopes to take some vacation days before the end of November.

A **motion** was made at 8:00 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson

Minutes Typed by: Sally Nelson Date: October 4, 2017

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services